



The following information is the current processes for sending goods to Northern Ireland, Republic of Ireland, Europe and The Rest of the World

Please do not hesitate to contact Farrell Transport if you require any further information

NORTHERN IRELAND

Instructions

- **Direct Representation Form** to be completed and submitted to Farrell Transport
- **16:00hrs** consignment entry cut off time
- Trader (Consignor) must start a declaration on the Trader Support Service (TSS) system www.tradersupportservice.co.uk. When completing the declaration please be aware of the following;
 - For B2B sales both the Trader and the Buyer (Consignee) must have an XI EORI Number to ensure successful completion of the declaration - if the buyer is a private individual the address will suffice
 - Within the first section the Trailer ID should always be DPT150; the carrier EORI reference should always be XI353152772005; the arrival port is Larne; the date should be the day after despatch and the time is always 10:30.
 - The Trader must complete the consignment and item details
- Once the declaration has been completed and submitted three emails will be received from the TSS when the consignment has been approved. The Movement Reference Number (MRN) will appear on the last email (Authorised for Movement) along with the Local Reference Number (DEC) and Client Job Number (ENS). All these reference numbers should be entered in the "Manifest Notes" section of the job entry with the MRN & DEC references entered on the top line.
- A delivery note must be attached to the pallet
- All consignments **MUST** be on heat treated pallets showing the IPPC stamp
- In the event that a consignment has previously been rejected, any 'rejected' label applied to the pallet **MUST** be removed before the pallet is resent. Failure to do so may result in the pallet being returned again

Prices

Pallet Price	Please refer to your rate sheet, Zone O
Import to Northern Ireland - customs clearance per consignment (up to 3 lines)	£40
Import to Northern Ireland - customs clearance per consignment (per additional line)	£5
Export from mainland UK - customs clearance per consignment (up to 3 lines)	£25
Export from mainland UK - customs clearance per consignment (per additional line)	£5
Return pallet costs – <i>in the event of incorrect customs information being provided and the goods rejected for import pallets will be returned</i>	£85 per pallet
Handover Costs – passing goods to a third party import/export agent	£25 per consignment
ENS Safety and Security Declaration (up to 3 lines)	£15
Additional lines on ENS Safety and Security Declaration	£1 per line
Passing documentation onto a third party for processing an ENS	£10

REPUBLIC OF IRELAND

Instructions

- **Direct Representation Form** to be completed and submitted to Farrell Transport
- **14:00hrs** consignment entry cut off time
- **By 14:00hrs** a Commercial Invoice **MUST** be uploaded to the consignment
- A Customs Declaration consists of a Commercial Invoice and must include the following;
 - Exporter Name, VAT Number, EORI Number and Address
 - Importer Name, VAT Number, EORI Number and Address
 - Invoice Date and Invoice Number
 - Goods Description
 - Commodity Codes
 - Quantity and Weight
 - Price
 - Currency
 - Incoterms – *incoterms charges may need to be paid by the consignee in advance*
- Complete an ENS (Safety and Security) Declaration
- Each consignee in Ireland is required to complete and sign an **AEP5 form – customs and excise clearance agent form**. This needs to be forwarded onto the Irish revenue (via their ROS or emailing aep@revenue.ie) and a copy attached to the consignment on the web as customer paperwork
- Each consignee in Ireland is required to complete and sign a **RGL F024 form – direct representation form**. This needs to be uploaded to the consignment at point of manifest
- An **EORI Number** is a mandatory requirement for all consignments destined for the Republic of Ireland and must be obtained prior to despatch
- An **EORI Number** must be clearly entered in the Manifest Notes
- Commercial invoices and relevant paperwork **MUST** be uploaded to all consignments
- A delivery note must be attached to the pallet
- All consignments **MUST** be on heat treated pallets showing the IPPC stamp
- In the event that a consignment has previously been rejected, any 'rejected' label applied to the pallet **MUST** be removed before the pallet is resent. Failure to do so may result in the pallet being returned again

Prices

Pallet Price	Please refer to your rate sheet, Zone P
Import to Republic of Ireland - customs clearance per consignment (up to 3 lines)	£40
Import to Republic of Ireland - customs clearance per consignment (per additional line)	£5
Export from mainland UK - customs clearance per consignment (up to 3 lines)	£25
Export from mainland UK - customs clearance per consignment (per additional line)	£5
Use of Rochefreight deferment account – <i>to be used as a contingency instead of your own deferment account but no credit will be provided so funds to be made available for this cost</i>	1.5% of Tax Outlay (minimum £15)
Return pallet costs – <i>in the event of incorrect customs information being provided and the goods rejected for import pallets will be returned</i>	£85 per pallet
Handover Costs – passing goods to a third party import/export agent	£25 per consignment
ENS Safety and Security Declaration (up to 3 lines)	£15
Additional lines on ENS Safety and Security Declaration	£1 per line
Passing documentation onto a third party for processing an ENS	£10

EUROPE AND THE REST OF THE WORLD

Instructions

- **Direct Representation Form** to be completed and submitted to Farrell Transport
- **14:00hrs** consignment entry cut off time
- **By 14:00hrs** a Commercial Invoice **MUST** be uploaded to the consignment
- A Customs Declaration consists of a Commercial Invoice and must include the following;
 - Exporter Name, VAT Number, EORI Number and Address
 - Importer Name, VAT Number, EORI Number and Address
 - Invoice Date and Invoice Number
 - Goods Description
 - Commodity Codes
 - Quantity and Weight
 - Price
 - Currency
 - Incoterms – *incoterms charges may need to be paid by the consignee in advance*
- An **EORI Number** is a mandatory requirement for all consignments destined for Europe and The Rest Of The World and must be obtained prior to despatch
- An **EORI Number** must be clearly entered in the Manifest Notes
- Commercial invoices and relevant paperwork **MUST** be uploaded to all consignments
- A delivery note must be attached to the pallet
- All consignments **MUST** be on heat treated pallets showing the IPPC stamp
- In the event that a consignment has previously been rejected, any 'rejected' label applied to the pallet **MUST** be removed before the pallet is resent. Failure to do so may result in the pallet being returned again
- Please note our carrier may not be able to carry **all DDP shipments**. In order for them to consider whether they can assist with DDP shipments, please note the following;
 1. Does the importer have a 'bricks and mortar' base in the country of destination? If they do not, ie they only have a local VAT and EORI registration then we cannot transport the goods.
 2. The matter can be revisited as and when there is a 'bricks and mortar' entity in the country of destination which will act as the importer.
 3. If B2C; carrier will not be able to transport the goods.
 4. Check the validity of the importers EORI number:
 - i) If in the EU at [EORI number validation \(europa.eu\)](https://europa.eu/european-council/en/eori-number-validation)
 - ii) If in the UK at [What is the EORI number you want to check? - Check an EORI Number - GOV.UK \(tax.service.gov.uk\)](https://www.gov.uk/guidance/what-is-the-eori-number-you-want-to-check)
 5. If the EORI is invalid, the carrier will be unable to proceed until a valid EORI is supplied.
 6. If the shipment is an export and our carriers' partner is unable to gain the required empowerment from the company to act as the importer in the country of destination, then this will be referred back to sender. If, finally, power of attorney cannot be obtained then the goods will be returned to the UK with all costs going back to the sending party.

EUROPE AND THE REST OF THE WORLD (contd.,)

Prices

Pallet Price	Please contact Traffic for prices
Import to Europe and The Rest of the World - customs clearance per consignment (includes 1 st HS code)	£39
Import to Europe and The Rest of the World - additional HS code (per additional line)	£2
Export from mainland UK - customs clearance per consignment (includes 1 st HS code or country of origin)	£27.50
Export from mainland UK - customs clearance per consignment (per additional HS code or country of origin)	£2
Use of Hellmann deferment account – <i>to be used as a contingency instead of your own deferment account but no credit will be provided so funds to be made available for this cost</i>	3.0% of Tax Outlay (minimum £25)
Return pallet costs – <i>in the event of incorrect customs information being provided and the goods rejected for import pallets will be returned</i>	£85 per pallet
Handover Costs – passing goods to a third party import/export agent	£25 per consignment
ENS Safety and Security Declaration (up to 3 lines)	£15
Additional lines on ENS Safety and Security Declaration	£1 per line
Passing documentation onto a third party for processing an ENS	£10
HMRC checks if entries go Route 1 or 2 (<i>Most entries go Route 6; instant clearance with no HMRC checks. Route 1 or 2 means all documents to be sent to HMRC Salford for inspection before clearance</i>)	£5 per declaration